



2011-2012 Heritage Grants Festivals and Events

Project Application Form

Application Process

Organisations / Individuals wishing to apply for a Grant under the Festival and Events Category of the Heritage Grants Program for 2011-2012 are required to submit their application by **14 October 2011**.

Checklist and submission

You must:

- Answer all questions on this form
- Have spoken to a Heritage Officer prior to submitting this application
- Submit your application by the closing date – **14 October 2011**
- Submit your application by ONE of four methods (ie. do not email and post)

Download the Microsoft Word document and			
E-mail to (preferred):	Post to:	Hand deliver to:	Fax:
heritagegrants@nt.gov.au	Heritage Grants PO Box 496 PALMERSTON NT 0831	1 st Floor AXA Building 9-11 Cavanagh St Darwin	08 8999 8949

Any project application that is late or incomplete will not be considered.

Applicants are advised to read the *Heritage Grant Application Guidelines* before completing this Grant Application Form.

For further information or assistance with this application please contact:

Ms Karen Moir
Heritage Branch
Department of Natural Resources, Environment, the Arts and Sport
PO Box 496
PALMERSTON NT 0831
Telephone: (08) 8999 5039
Fax: (08) 8999 8949
Email: heritagegrants@nt.gov.au

SECTION A: APPLICANT DETAILS

All questions must be completed

1. PROJECT TITLE: (no more than 10 words)

2. NAME OF GROUP / ORGANISATION / INDIVIDUAL

3. AMOUNT REQUESTED:

\$

4. ABN:

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5. POSTAL ADDRESS:

Street address or PO Box:

Town/Suburb:

State:

Postcode:

*Please note: if you have no ABN and you are required to be registered for GST, you must provide a completed **Statement by a Supplier Form**. (Please see the **Application Guidelines** for further information).*

6. ARE YOU REGISTERED FOR GST?

Yes

No

7. CONTACT DETAILS

	NOMINATED ACCOUNTABLE OFFICER:	NOMINATED PROJECT MANAGER (where different from the 'Accountable Officer'):
Title (e.g. Mr/Ms):	<input type="text"/>	<input type="text"/>
First Name:	<input type="text"/>	<input type="text"/>
Last Name:	<input type="text"/>	<input type="text"/>
Phone:	<input type="text"/>	<input type="text"/>
Fax:	<input type="text"/>	<input type="text"/>
Mobile Ph.:	<input type="text"/>	<input type="text"/>
E-mail:	<input type="text"/>	<input type="text"/>
Position:	<input type="text"/>	<input type="text"/>

8. How did you hear about the Heritage Grants Program?

This information is requested to help us find effective ways to inform the community about the grants program.

- | | |
|--|---------------------------------------|
| <input type="checkbox"/> Newspaper | <input type="checkbox"/> Newsletter |
| <input type="checkbox"/> Television | <input type="checkbox"/> Email notice |
| <input type="checkbox"/> Radio | <input type="checkbox"/> Fax notice |
| <input type="checkbox"/> Internet | <input type="checkbox"/> Friends |
| <input type="checkbox"/> Other (please specify): | |

SECTION B: PROJECT DETAILS**9. REGIONAL LOCATION OF PROJECT:****Council**

- Darwin City Council
- Palmerston City Council
- Coomalie Community Government Council
- Belyuen Community Government Council
- Wagit Community Government Council
- Litchfield Community Government Council
- Katherine Town Council
- Tennant Creek Town Council
- Alice Springs Town Council

Other (please specify):

Shires

- Barkly Shire
- Central Desert Shire
- East Arnhem Shire
- Roper Gulf Shire
- Tiwi Gulf Shire
- Victoria Daly Shire
- Western Arnhem Shire
- MacDonnell Shire

10. CATEGORIES

- Physical Conservation
- Research and documentation
- Promotional

11. PROJECT TIME FRAME:

Estimated start date:

Estimated finish date:

12. PROJECT PARTNERS AND CONTACTS (if applicable):

Name of Organisation or Department	Contact Name	Contribution

13. PROJECT DETAILS

Please provide a short description of the overall aim of your project explaining what the Grant Monies will be used for:

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(Maximum 250 words)

14. OBJECTIVES OF THE PROJECT:

15. HOW ARE YOU GOING TO ACHIEVE EACH OBJECTIVE:

PROJECT OUTCOMES

16. IS THIS PROJECT RELATED TO A PLACE OR OBJECT THAT HAS BEEN NOMINATED TO THE NT HERITAGE REGISTER

Yes No

17. DOES THIS PROJECT PROPOSE TO CARRY OUT WORK IDENTIFIED IN A CONSERVATION AND MANAGEMENT PLAN OR OTHER CONSERVATION STUDY?

Yes No

18. If yes please identify

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19. QUOTES – PLEASE ENCLOSE QUOTES WITH THIS APPLICATION FROM CONSULTANTS, CONTRACTORS AND/OR FOR BUILDING MATERIALS (as applicable)

20. ARE YOU INTENDING TO APPLY FOR FUNDING FOR THIS PROJECT FROM ANOTHER SOURCE?

Yes No

If yes please advise the source and purpose:

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21. HAVE YOU PREVIOUSLY APPLIED FOR A HERITAGE GRANT

Yes

No

If project/s were approved and proceeded with have they been acquitted?

Yes

No

If no please provide an explanation

SECTION C OWNERSHIP AND PUBLIC ACCESS DETAILS OF THE PLACE

22. PROJECT LOCATION

Lot Number:

Portion:

Grid Reference:

23. IS THERE PUBLIC ACCESS TO THE PLACE? Yes No

If yes please provide details

24. OWNERS NAME

25. NATURE OF OWNERSHIP

- Freehold
- Crown Land
- Pastoral Lease
- Aboriginal Land
- Other

SECTION D CERTIFICATION

26. ARE YOU THE OWNER OF THE PROPERTY?

- I am the owner
- I am not the owner but I am duly authorised to make this application for financial assistance.

Name (print):

Position:

Date

27. BUDGET AND WORK PLAN:

Actions	Activity Start (date)	Activity Finish (date)	Total Cost identified \$	Grant Contribution \$	In kind or partner Contribution \$	Who has responsibility? (Individual / Group / Agency)
<i>Example: Equipment</i>	<i>1/06/09</i>	<i>1/01/10</i>	<i>\$1,150</i>	<i>\$1,000</i>	<i>\$150.00</i>	
Total Amount						

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